

**Meeting of the JCDL Steering Committee, June 20, 2007**  
**Minutes**

**Present:**

Steering Committee:

Erich Neuhold (Chair, TCDL Representative)  
David Hicks (SIGWeb Representative)  
Edie Rasmussen (SIGIR Representative)  
Richard Furuta (At-large member)  
Ed Fox (At-large member)  
Gary Marchionini (At-large member, General Chair, JCDL 2006)  
Ingeborg Solvberg (At-large member)

Guests:

Ron Larsen (Presenter, Conference proposal for JCDL 2008)  
Gary Geisler (Presenter, Conference proposal for JCDL 2009)  
Louis Francisco-Revilla (Presenter, Conference proposal for JCDL 2009)  
Claudia Niederée (Recorder)

**Absent:** ---

**Attachments:**

Material for the Austin and Pittsburgh conference proposals (will be added in the end)

**Minutes:**

**1. Elections**

Erich gives an overview of the expiring terms and the required elections. Expiring terms: Erich as TCDL representative, Erich as Chairman, Ed as At-large-member; According to the regulations new terms start at July 1.

**1.1 Election of steering committee members**

It was discussed to extend the steering committee by 2 more positions to get some broader input for the coordination of the JCDL; this would result in a size of the steering committee of 9 persons, staying with an odd number; Of the two new members one should get an initial two years term and the other an initial three years term; The extension would result in the need for voting for three members, the two new positions and the re-filling for the ending term of Ed Fox (another 3 year term position).

**Suggested election process:** Claudia Niederée will organize the election; Collection of nominations until June 23, 2007; Claudia sends around the list of the nominated persons to the STC members for voting; voting period will be 10 days; every STC member will have three votes; the two persons that get the highest number of votes will get the positions with the three years term; the person ranked third will get the position with the

two years term; Claudia will only send around the three “winners”; complete election results stay confidential;

Voting was performed for the extension of the steering committee; result: The vote was unanimous for acceptance;

Voting was performed for the election process; result: The vote was unanimous for acceptance;

## **1.2 Election of Chairman**

Ed Fox decided to extend the term of Erich as TCDL representative; Ed Fox nominates Erich Neuhold for the position of the Chairman; no further nominations were made;

Result: Erich Neuhold stays the chair for another term. Decision made by acclamation.

## **2 Conferences**

### **2.1 Wrap up of JCDL 2006** (reported by Gary)

- Final reports are accepted now by ACM and IEEE
- It is expected that there will be a profit of about \$ 60.000-80.000
- Gary will send around the exact numbers

### **2.2 Intermediate Report from JCDL 2007** (reported by Edie)

- Some financial problems due to the changes in the interchange rate for CAD, since registration fees were paid in US\$;
- Lower number of tutorial and Workshop registrations (about 100 persons in all Workshops together);
- Reduced number of visitors (270)

### **2.3 Planning of JCDL 2008** (reported by Ron Larson)

Ron Larson gave a report on the planning status of JCDL 2008:

- Location: Pittsburgh
- Call for papers is available, copy of the call was circulated
- Committee chairs defined (see slide 3 of presentation); Formation of committees in progress
- TMRF is approved by IEEE; still pending at ACM
- First budget planning can be found on slide 4, it is still planned to try to reduce the registration fee;
- Registration fee includes: breakfast, lunch, dinner + conference banquet + reception;
- First planning for program scheduling available (see slide 7)
- Hotel contract is signed; hotel in central location; maybe also some student housing will be made available;
- Paper submission web site is up

- 2 full day tutorials and 4 half day tutorials are planned;
- 2 keynotes planned: 1 on opening day, 1 on closing day;

***Suggestions for improvements for JCDL 2008:***

- it was suggested to move the second keynote from the last day to the morning of the second day of the conference;
- Ingeborg raised the issue that the CFP of JCDL 2008 might not be attractive enough for Computer Scientists and too biased to librarians; it was suggested to add further topics to the call based on the JCDL conference program of this year and of the previous years;

**2.4 Proposal for JCDL 2009 (presented by Garry Geisler & Louis Francesco-Revilla)**

There was one suggestion for the JCDL 2009; this suggestion was presented by Gary and Louis:

- Location: Austin, Texas
- Proposal for date: mid of June
- Venue: UT Executive Education and Conference Center (new center, inauguration in 2008); on request it was ensured that the venue indeed will get ready before the conference;
- Discussion with ACM has been started
- Options for the banquet are available
- Further information on the planning in the presentation and the handout

***Suggestions for improvements/next steps for preparing JCDL 2009:***

- Alternatives for the venue should be discussed and suggested in order to give ACM some room for negotiation;
- A first feeling for the costs and the prizing should be developed soon;
- Potential scheduling conflict with other conferences should be checked; it would be good to avoid an overlap with SIGMOD;
- It is desirable to have a stronger international representation in the various Conference Committees;
- The concerns raised by Ingeborg wrt. Internationality of the conference should also be considered by adequate actions to attract more authors outside US/Canada (see point 2.6 of these minutes);

***Decision for JCDL 2009***

- Gary opted for Austin, Texas, Ingeborg seconded it; voting on holding JCDL in Austin Texas was performed; result: the proposal was accepted with 6 positive votes, 1 abstention;

**2.5 JCDL 2010**

- First proposals: Ottawa and Maryland;
- it is planned to collect further proposals for 2010;

## 2.6 Further Issues on JCDL Conference Organization:

- **Internationality:** Ingeborg raises the issue that there is a need to increase the internationality of the conference; conference is too much US/North-America focused; this could broaden the conference and increase the number of participants;
- **Quality of paper reviews:** Gary raises the issue that there were complaints about the quality of the reviews of the papers; especially, some of them were not comprehensive enough – no adequate effort was invested by some PC members to perform the task; based on this there is a **Recommendation for future JCDL organizers:** ensure that there is more control of the Chair(s) on Reviews and Reviewers; quality control of reviews should be ensured; Suggestion: Assign one of the program chairs explicitly as a quality controller for the Reviews;

## 3. New IEEE Conferences Rules

IEEE discussed new rules for their conferences; current planning status (to the knowledge of JCDL STC) is to raise the overhead that has to be paid to IEEE from 14% to 20% of the budget (final decision not yet known);

There was a short summary of the current situation: Currently JCDL is shared between ACM and IEEE; JCDL is a IEEE conference every third year; IEEE gets 30% of the gains of every year (and would also pay for the losses); So far there were no losses from JCDL; Different suggestions were discussed such as ACM taking over all the conferences, but currently the practice will stay as it is; Furthermore, the IEEE and ACM conference approval rules and practices were discussed;

The decision was to find out via the SIGWEB and SIGIR Representatives, Ed and Erich, what the final decision of IEEE with respect to the new conference rules is and to decide based on this information how to proceed; Erich will send around suggestions for next steps;

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